Satisfactory Academic Progress
Financial Aid

MINIMUM STANDARDS FOR ALL FINANCIAL AID STUDENTS

Students receiving financial aid must make Satisfactory Academic Progress (SAP) toward the completion of course requirements in a certificate or degree program approved for aid. All applicable credits will be reviewed and included even if you did not receive financial aid for them. To be considered making satisfactory progress at BTC you must meet ALL of the following criteria.

1. Completion Rate Requirement

   Students must successfully complete 67% of the credit hours attempted each term and overall. NOTE: Hours attempted is defined as the total credit hours you are enrolled in as of the last date for 80% tuition refund. All classes enrolled in including repeated courses, withdrawals, incompletes and transfer credits will be counted toward credits attempted. Hours attempted will not include Pre-College (PC) or Basic Skills (BS) credits.

2. Grade Point Average Requirement

   Students must maintain a 2.0 grade point average (GPA) each term and overall. The GPA evaluation will not consider transfer, Pre-College (PC) or Basic Skills (BS) grades. For course repeats only the most recent grade is counted.

3. Maximum Time Frame Requirement

   Students must complete an associate degree or certificate within a specified time. Students earning an associate degree, technical diploma or qualified certificate must complete the program with no more than one and one half times (150%) the number of credits required for graduation. The following guidelines will be used to calculate your maximum time frame.

   Students may receive financial aid until they attempt the following:
   - Two-year program – 102 credits
   - One-year program – 48 credits
   - One semester program – 24 credits

   Attempted credits are defined as those enrolled in at the end of the 80% refund period or credits transferred into BTC from another school. Only transfer credits that count toward the current program are counted. Pre College (PC) courses that are eligible for financial aid will be included in the maximum period. Periods when a student does not receive federal student aid are counted toward maximum time frame.

PRE-COLLEGE COURSE REQUIREMENT

Up to 30 attempted credits of Pre-College (PC) non-program credits may be included in the evaluation of your SAP. It is required that while taking Pre-College (PC) courses you also must be enrolled in at least ONE program credit course to receive a student loan.
REPEATED COURSEWORK

Repeated credits may be included in enrollment status only once if previously passed.

PROGRAM CHANGE

For students who change majors, credits, and grades that do not count toward the new major will not be included in the satisfactory academic progress determination. Satisfactory academic progress includes credits taken in secondary degree pursuit.

CONSEQUENCES

Financial aid recipient’s satisfactory progress is evaluated after the completion of each semester of the academic year (Fall, Spring and Summer). Evaluations will be based on courses completed at BTC and transfer credits. Should the evaluations indicate the terms of the policy have not been met, the student will be placed on warning. Notification of warning will be done via student email.

Students who do not meet the SAP requirements while on warning will be placed on Financial Aid suspension until they have met the requirements stated in this policy. Notification of suspension will be done via student email and U.S. Mail.

APPEALS

The student may appeal for reinstatement of aid to the Financial Aid Committee. The completed appeal form must be returned to the Financial Aid Office for review by the Financial Aid Committee.

A decision on the appeal will be made within ten working days from the date the Financial Aid Committee receives the appeal. You will receive the decision of the appeal via MyBTC for current students or a letter in the mail for prior students. All decisions made by the Committee are final.

If the appeal is approved the student will be placed on Financial Aid probation. After the Financial Aid probation semester, the student must meet the SAP standards OR successfully follow an academic plan made after meeting with a BTC advisor that ensures SAP by a specific point in time.

REINSTATEMENT

The policy does not preclude a student from enrolling in subsequent self-funded semesters (unless you are on Academic Suspension) and reestablishing satisfactory progress. Financial Aid may be reinstated by the Financial Aid Office when a student is again making satisfactory academic progress as stated in this policy. Please refer to the Student Handbook for details on the Standards of Academic Progress policy which is a separate policy from the Financial Aid Satisfactory Academic Progress policy.